

**SOUTH HACKENSACK BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**Monday, May 13, 2024**

A regular meeting of the Board of Education was held on Monday, May 13, 2024, in the Gymnasium of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 7:00 p.m. by the President, Ms. Paladino

Ms. Paladino read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **December 15, 2023**. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. Yannetti,  
Mrs. Zanca

Absent: None

Also Present: Mr. Chirichella, Ms. Schaefer

1 person in attendance

Ms. Paladino led the Board in the Flag salute

Private Session:

Ms. Davis motioned, Mr. Tornambe seconded to Private session @7:01 p.m. – Personnel/ Student Matters

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Personnel/Student Matters

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to

Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Yannetti motioned, Ms. Davis seconded, to return to public session @8:08 p.m.

Presentations: None

Public Discussion on Agenda Resolutions: None

**Ms. Paladino read the following statement:**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 3/18/24, 4/8/24

(On file in the business office) moved by Mr. Yannetti , seconded by Mr. Donatello

Ayes: Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. Yannetti, Mrs. Zanca

Nays: None

Abstain: Ms. Davis

Absent: None

Approval of Correspondence: None

Report of the Superintendent:

Mr. Chirichella opened his discussion by providing the board with the current enrollment which is at 241 students. He shared some good news with the board which included Mrs. Moreno's 8th grade class as the Bulldogs of the Month for the best attendance for the month of April. Mr. Chirichella recognized the work of the The Green Thumb/Science Club. He thanked Mrs. Thom and the middle school students for all their hard work and a profitable business selling vegetables and plants and raising funds for student activities. He thanked the PEO for providing the faculty with a wonderful breakfast during teachers appreciation week. Other matters discussed included some upcoming events during the month of May which included the 2nd grade Dinosaur Museum, 1st grade Solar System Museum, 3rd grade Living History Museum and the TREPS Marketplace which will be led by Dr. Masullo and the 8th grade class. He informed the board that the annual Field Day will be held on May 24th. He thanked Mr. Ramagli along with the PEO for putting this together for the students. Mr. Chirichella informed the board that the 1st grade and 8th grade classes would be visiting Town

Hall in June. The 1st grade will be learning about the South Hackensack Police Department, Fire Department, EMS, DPW, OEM and the township administration. The 8th grade class will visit Town Hall for Government Day and walkthrough of the judicial process, a mock trial and more. He provided the board with the dates and time for the Pre-k, Kindergarten Celebration, the 8th Grade Graduation and the Cultural/Performing Arts Club performance that will all take place in June. He informed the board that NJSLA testing is almost complete with the 3rd to 8th graders and applauded them for their efforts and thanked the teachers for their hard work in preparing the students.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Donatello seconded by Mr. Yannetti

**EDUCATION**

1. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following for the school year 2023-2024:

*Accept Monthly Discipline Report*

Month	In/Out School Suspensions
September 2023	1
October 2023	0
November 2023	2
December 2023	3
January 2024	0
February 2024	1
March 2024	0
April 2024	0

2. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following for the school year 2023-2024:

*Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)*

Month	HIB Incidents
September 2023	1
October 2023	1
November 2023	0
December 2023	1

January 2024	0
February 2024	0
March 2024	0
April 2024	1

3. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following for the school year 2023-2024: *The Monthly District Calendar\* (Attachment A)*
  
4. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following:
 

Accept the audit for the fiscal year ended June 30, 2024  
Accept the Corrective Action Plan for the year ended June 30, 2024
  
5. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following end of year events at Memorial School:

<u>Event</u>	<u>Date</u>	<u>Time</u>
1st Grade Town Hall Government Day	June 3, 2024	8:45am-11:00am
8th Grade Town Hall Government Day	June 5, 2024	8:30am-3:00pm
Pre-K Celebration	June 6, 2024	9:00am
Kindergarten Celebration	June 7, 2024	9:00am
Drama Club Performance	June 11, 2024	7:00pm
8th Grade Graduation	June 19, 2024	7:00pm

6. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following field trips at no cost to the district:

<u>Teacher(s)</u>	<u>Grade</u>	<u>Trip</u>	<u>Date</u>	<u>Time</u>
Carla Moreno & Christina Caporrino	8th	Six Flags Great Adventure Jackson, NJ	May 29, 2024	8:30am-6:00pm
Lauren Boland & Carolina Rossi	3rd	Bergen County Zoo Paramus, NJ	June 4, 2024	9:00am-2:30pm

7. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following request for professional development:

<u>Name(s)</u>	<u>Professional Development</u>	<u>Date(s)</u>	<u>Time</u>	<u>Cost</u>
JoAnne Zahn Mary Gould Tatjana Castillo Lisette Vidal	NJDOE- Sheltered Instruction for Multi-Language Learners Virtual Webinar	May 21, 2024 June 4, 2024 June 11, 2024	10:00am- 11:30am	\$0

### **SPECIAL EDUCATION**

8. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve a 1:1 Aide for Student #0152 effective March 18, 2024 to June 30, 2024 at a cost of \$50,985 ( which will be prorated for days enrolled)

9. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following request for professional development:

<u>Name</u>	<u>Professional Development</u>	<u>Date</u>	<u>Cost</u>
Rachel Pekarsky	Contemporary Issues of SLP's in the School System University Lecture at Touro University Brooklyn, NY	May 9, 2024 9:30am-2:45pm	\$0

### **PERSONNEL**

10. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education abolish the position of the Director of Special Services for the 2024-2025 school year effective July 1, 2024.
11. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education appoint the following faculty for the extracurricular teaching duties for school year 2023-2024 at the negotiated salary agreed upon in the 2020-2024 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education - *to be paid with ARP Beyond the School Day funds - 20-490-100-100-00*

<b>Name</b>	<b>Extracurricular Activity</b>	<b>Amount</b>
Mr. Ramagli	Boys' Soccer Coach	\$2,150.00
Mrs. Petrella	Boys' Soccer Assistant Coach	\$1,600.00
Ms. Caporrino	Girls' Soccer Coach	\$2,150.00
Ms. Carroll	Girls' Soccer Assistant	\$1,600.00
Ms. Carroll	Cheerleading Advisor	\$1,825.00
Mr. DiLorenzo	Boys' Basketball Coach	\$3,000.00
Mr. Ramagli	Boys' Basketball Assistant Coach	\$1,600.00
Ms. Caporrino	Girls' Basketball Coach	\$3,000.00
Mrs. Petrella	Girls' Basketball Assistant Coach	\$1,600.00
Mr. Ramagli & Ms. Caporrino	Coaching Intramural	\$1,500.00 (\$750.00 each )
Mrs. Thom	Green Thumb Club	\$875.00
Mrs. Vidal & Mrs. Carter	Cultural Arts Performance	\$1,535.00 (\$767.50 each)
<b>Total</b>		<b>\$22,435.00</b>

12. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the re-hiring of the following tenured faculty pending contract negotiations effective July 1, 2024, to June 30, 2025.

<b>Faculty</b>	<b>Step 2023-2024*</b>	<b>Salary 2023-2024*</b>	<b>Longevity 2023-2024*</b>	<b>Other (College Credits)</b>	<b>Gross</b>
Caporrino, Christina	MA9	\$74,980		\$600	\$75,580
Carroll, Jessica	MA30 6	\$77,480			\$77,480
Castillo, Tatjana	MA30 9	\$83,930			\$83,930
Coban, Lora	MA30 13	\$93,730	\$4,400		\$98,130
Criscione, Laura	MA30 9	\$83,930			\$83,930
D'Elia, Susan	MA30 18	\$108,722	\$4,800		\$113,522
DeRogatis, Elizabeth	MA30 18	\$108,722	\$4,800		\$113,522
DiLorenzo, Frank	MA30 18	\$108,722	\$4,600		\$113,322
Gould, Mary	MA30 13	\$93,730	\$4,600		\$98,330
Hartmann, Theresa	MA30 18	\$108,722	\$4,800		\$113,522
Liggio, Rita	MA30 18	\$108,722	\$4,800		\$113,522
Mainieri, Jaymie	BA8	\$67,180			\$67,180
Marrella, Kelly	MA30 16	\$102,730	\$4,600		\$107,330
Masullo, Christopher	OG1	\$107,102	\$4,400		\$111,502
Moreno, Carla	MA30 11	\$88,730	\$4,400		\$93,130
Murphy, Lori Ann	MA30 17	\$105,730	\$4,600		\$110,330
Peranek, Wendy	BA6	\$62,930			\$62,930
Petrella, Michele	MA30 7	\$79,430			\$79,430
Ramagli, Nicholas	BA5	\$60,930			\$60,930
Thom, Valentine	MA30 8	\$81,680			\$81,680
Vidal, Lisette	MA30 18	\$108,722	\$4,600		\$113,322
Watts, Deborah	MA30 18	\$108,722	\$4,800		\$113,522

*\*pending contract negotiations*

13. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the re-hiring of the following non-tenured faculty pending contract negotiations effective July 1, 2024, to June 30, 2025.

<b>Faculty</b>	<b>Step 2023-2024*</b>	<b>Salary 2023-2024*</b>	<b>Longevity 2023-2024*</b>	<b>Other (College Credits)</b>	<b>Gross</b>
Boland, Lauren	BA3	\$57,930			\$57,930
Carter, Lesley	MA12	\$81,480			\$81,480
Dahdouh, Monia	BA12	\$76,730			\$76,730
Kisker, Anna	BA4	\$58,930		\$300	\$59,230
Pekarsky, Rachel	MA9	\$74,980			\$74,980

*\*pending contract negotiations*

14. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the re-hiring of the following non-tenure staff members pending contract negotiations effective September 1, 2024 to June 30, 2025.

<b>Staff</b>	<b>Salary 2023-2024*</b>
Chinchar, Kelly	\$22.00/hour
DeVito, Joanne	\$25,171
Estrada, Keungsuk	\$25,171
Molina, Diana	\$21,420
Nti, Veronica	\$29,965

*\*pending contract negotiations*

15. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the re-hiring of the following non-tenure staff member pending contract negotiations effective July 1, 2024 to June 30, 2025.

<b>Staff</b>	<b>Salary 2023-2024*</b>
Manresa, Nicollette	\$84,730

*\*pending contract negotiations*

16. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the resignation with regret of the individual listed below:

Roberta Carbah - Elementary School Teacher - Effective 6/30/2024
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17. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following grant personnel appointment for the 2023-2024 school year as amendment below:

ARP ESSER - 20-487-100-100-00

Lesly Carter - From \$49,908 - \$53,812

**POLICY**

**NONE**

**FINANCE**

18. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve amendment #2 for the American Rescue Plan (ARP ESSER) as follows:

	<b>Original Budget</b>	<b>Transfers</b>	<b>Revised Budget</b>
100-100 Salaries	214,310		214,310
100-300 Purch. Svcs.	24,000		24,000
100-600 Instru. Supplies	21,660	37,750	59,410
200-200 Benefits	96,440		96,440
200-300 Prof/Tech Svcs.	150,000	(42,800)	107,200
400-731 Instr. Equip	0	5,050	5,050
<b>Total</b>	<b>\$506,410</b>	<b>0</b>	<b>\$506,410</b>

19. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve amendment #2 for the American Rescue Plan (Evidence Based Comprehensive Beyond the School Day) as follows:

	<b>Original Budget</b>	<b>Transfers</b>	<b>Revised Budget</b>
100-100 Salaries	36,960	(5,845)	31,115
100-600 Instru. Supplies	213	6,292	6,505
200-200 Benefits	2,827	(447)	2,380
<b>Total</b>	<b>\$40,000</b>	<b>0</b>	<b>\$40,000</b>

20. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve amendment #2 for the American Rescue Plan (NJTSS Mental Health ) as follows:

	Original Budget	Transfers	Revised Budget
100-300 Purch. Svcs.	0	1,600	1,600
100-600 Instru.Supplies	0	250	250
200-300 Prof./Tech Svcs.	45,000	(1,850)	43,150
<b>Total</b>	<b>\$45,000</b>	<b>0</b>	<b>\$45,000</b>

21. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the purchase of instructional supplies from All Pro Audio Video (proprietor) for the installation of audio or video system (install 6 new wireless headset systems for the Cultural Arts Program at a cost not to exceed \$3, 546.00 per quote provided - *\*partial to be paid with ARP Beyond School Day Supplies Funds - 20-490-100-600-00 - \$888.00*)
22. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve Bloomfield Drapery Company, Inc. for the cleaning and flame proof- processing of stage curtains at a cost not to exceed \$1,950.00 (*this service needs to be done every 5 years*)  
Flame Proof documents will be issued upon completion of the process.
23. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the purchase of Memorial Day monument flowers not to exceed \$125.00  
*\* service to be held on May 27, 2024 at 11:00 a.m.*
24. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve on entering into an agreement with Phoenix Advisors, LLC from April 12, 2024 to June 30, 2024 to handle all Bond financial compliance issues.
25. Be it Resolved that the amount of district taxes needed to meet the obligations of this Board for the 2024-2025 school year is \$9,146,263 and that the Township of South Hackensack is hereby requested to place in the hands of the Interim School Business Administrator that amount as per the attached schedule in accordance with the statutes relating thereto. (*Attachment B*)

26. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the Interim Business Administrator to pay May 2024 bills.

27. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the actual payroll for the month of April 2024 in the amount of \$361,283.40 that the President of the Board, the Interim School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

28. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the estimated payroll for the month of May 2024 in the amount of \$375,000 the President of the Board, the Interim School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$375,000.

29. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the Bill List for April 2024.

*(Attachment C)*

Fund 10	\$ 1,011,189.19
Fund 20	\$ 39,756.00
Fund 30	\$ 0
Fund 40	\$ 0
Fund 50	\$ 8,989.04
Total	\$ 1,059,934.23

30. Be it Resolved that the Board of Education approve the Interim Business Administrator to approve bids, approve account transfers, pay bills, approve construction change orders, in between board meeting on an emergency basis with lists of such bids, transfers, payments, construction change orders subject to presentation and ratification at the next business meeting of the board.

**Roll Call:**

Ayes: Ms. Dais, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe,  
Mr. Yannetti, Mrs. Zanca

Nays: None

Abstain: None

Absent: None

**Resolutions Approved**

OPEN PUBLIC HEARING: Mr. Donatello congratulated Mrs. Vidal on all the artwork that was done by the students and posted around the building of Memorial School.

Adjournment:

Meeting adjourned at 8:19 p.m.

Moved by Ms. Davis, seconded by Mr. Yannetti

All in favor

Respectfully submitted,

Beverly Vliestra

Board Secretary